



1200 Mountain Creek Rd., Suite 470
 Chattanooga, TN 37405
 (423) 875-8940 (423) 875-8893
kandy@rpmassociatesinc.net
alyssa@rpmassociatesinc.net

SUBCONTRACTOR REQUISITION STATEMENT

Project Name and Location _____ Subcontract No.: _____ Req. Date: _____ Requisition No.: _____ Subcontractor: _____ Address: _____ Phone: _____ Fax: _____	<div style="text-align: right; font-weight: bold; font-size: small;">FOR OFFICE USE ONLY</div> Cost Code: _____ G.L./AC: <u>52090</u> Vendor No.: _____ Superintendent: _____ Project Manager: _____ Vice President: _____
Log Entry: <u>N/A</u> Bond: <u>N/A</u> Insurance: _____ Contract: _____ Waiver/Warranty: _____	

SUMMARY OF CONTRACT AND CHANGE ORDERS:

Original Subcontract	\$ _____
Total of Approved C.O.'s Listed on Back (Page 2)	\$ _____
NOTE: Billing for change orders which have not been fully approved and executed will cause this requisition to be returned.	
Total Revised Subcontract	\$ _____
Total Work Estimated Complete (_____ %) (Page 2)	\$ _____
Less 10% Retainage	\$ _____
Less Previous Payments	\$ _____
Amount of Current Requisition	\$ _____

To induce RPM & Associates, Inc. to pay the amount of this requisition, the undersigned hereby forever waives, relinquishes, releases his right to claim a lien and any liens he presently has, and discharges all liens and claims of liens that the undersigned has or shall have upon the property described in the subject subcontract, and all improvements thereon, for all labor and/or materials furnished to said property through the last day of the current month, said waiver to be effective upon payment of the amount of this requisition. Adjustments to this requisition by the General Contractor will not invalidate this waiver. All lien waivers from Subcontractor, Subcontractor's subcontractors, suppliers, and materialmen must be attached to the requisition.

Further, the undersigned hereby covenants and represents that all of the subcontractors, suppliers, mechanics, and laborers engaged by the undersigned in connection with the aforesaid construction have been paid in full for all work done and/or materials furnished to said property through said date, and hereby agrees to indemnify and hold RPM & Associates, Inc. harmless from any and all claims by any person whomsoever based upon work done and/or materials furnished in connection with the aforementioned construction by the undersigned and/or all subcontractors, suppliers, mechanics and laborers engaged as aforesaid by the undersigned or its subcontractors, through said date.

Attached to this Requisition Statement are waivers of lien from all Subcontractor's subcontractors, materialmen, and suppliers.

NOTE: THIS REQUISITION MUST BE CORRECTLY COMPLETED, EXECUTED AND IN THE HOME OFFICE BY THE 20TH OF THE MONTH – NO EXCEPTIONS – OR IT WILL NOT BE CONSIDERED UNTIL THE FOLLOWING MONTH. INCORRECT FORMS WILL BE RETURNED TO THE SENDER.

 Subcontractor's Signature

